Example of Written Policy in Place

Requiring Use of Face Masks in the Workplace

April 30, 2020

To all Huron County Public Health employees:

Effective immediately, in compliance with State of Ohio Orders, all employees must wear facial coverings at all times within the workplace except for one or more of the following reasons:

* Facial coverings in the work setting are prohibited by law or regulation
* Facial coverings are in violation of documented industry standards
* Facial coverings are not advisable for health reasons
* Facial coverings are in violation of the business’s documented safety policies
* Facial coverings are not required when the employee works alone in an assigned work area
* There is a functional (practical) reason for an employee not to wear a facial covering in the workplace.

If an employee is unable to wear a face covering for one or more of the exemptions listed above, please contact management.

Thank you,

Huron County Public Health Management

**Please be sure to change highlighted areas to appropriate names.**